



August 20th, 2025

Flyers and Flyer Families,

Welcome to Eden and the 2025-26 school year!

On behalf of the Eden staff, I am very excited to welcome each of you back to school, and I look forward to a great year at Eden together.

I have a few information items for you below, with more to follow as we approach the beginning of school.

**1. Registration**

- a. We will host in person registration for all grades starting August 26th between the hours of 9 a.m. and 2 p.m.
- b. All students are required to register each year for school, registration days allow us to keep accurate records
- c. Student Registration Forms are to be picked up in person and completed on registration days
- d. If you cannot make your assigned day, please come during one of the other registration days
- e. If you cannot make it to any of the registration days, you may complete your registration on the first day of school, Tuesday, September 2nd
- f. The in-person dates are as follows:
  - i. Grade 9 Registration - August 28th with an optional welcome pizza lunch at 12 p.m. - Tours (self-guided and guided) will be available for incoming grade 9 students as well
  - ii. Grade 10/11 Registration - August 27th
  - iii. Grade 12 Registration - August 26th

## **2. Online Forms to Complete**

- a. Complete the following forms on School Cash Online: Use this checklist to ensure that you have completed all the required forms online before September 2nd.
  - i. Acceptable Use Agreement for Students Using Information & Communication Technology
  - ii. Consent for Participation in the Sciences (if applicable)
  - iii. Permission to Participate in Phys Ed & Intramural/Athletic Programs (complete to participate in all school activities, lunch intramurals, etc.)
  - iv. Consent to Participate in Technology (if applicable)
  - v. Consent to Participate in Family Studies (if applicable)
  - vi. Student Activity Fees 2025/2026

## **3. Timetable Access**

- a. Students will be able to access their 2025-26 timetable on Tuesday, August 26th by logging into their Aspen account here:  
(<https://dsbn.myontarioedu.ca/aspen/logon.do>)
- b. Follow these steps to access your student timetable:
  - i. Select "AASP" to log in (do not enter a username and password)
  - ii. Select the "My Info" top tab
  - iii. Select Schedule along the left side of the screen
  - iv. If you are not yet a DSBN student, you will need to access your timetable in-person in August (dates above)
  - v. During registration periods, we will be available to help students access their timetables
  - vi. If a change is required, students can make a Guidance Appointment here:  
(<https://forms.gle/gFxHN4eenBMDsZZa9>)

## **4. Lockers**

- a. Your locker number and location can be found on the *My Info* page of your Aspen account.

## **5. A note from our Guidance Department. . . . .**

- a. Guidance appointments can be made starting Monday, August 25th at 9am
- b. Appointment requests will be addressed according to the following priority:
  - i. Unresolved timetable conflicts
  - ii. Summer school results that impact this year's timetable.
  - iii. Gr. 12 course changes that impact graduation or post-secondary plans.
  - iv. Gr. 11 academic level changes.
  - v. All other requests will be addressed after the above changes are complete.
- c. Students **MUST** follow their current timetable until they have had their guidance appointment.

- d. For the 2025-26 school year, most of our classes are already at capacity, which will significantly impact our ability to make changes. Please do not make requests to switch your classes for teacher preference or to be with friends.
- e. We are looking to finish all changes to Semester 1 timetables by Tuesday, Sept 9th.

## 6. Uniform

- a. Eden is a uniform school. By choosing to attend here, we agree to adhere to a uniform policy. This policy has been established and reviewed by a committee consisting of caregivers, students, and staff.
- b. Full Uniform Days
  - i) You are required to be in uniform every day unless otherwise stated
  - ii) The uniform pieces are those found at Maddalena, our uniform provider: [Maddalena](#) (no appointments)
  - iii) Graduates may wear their grad hoodie as their uniform shirt
  - iv) Students cannot wear spiritwear or sports wear in lieu of their uniform, except on Mondays - **Mondays are designated days for Eden spiritwear**
  - v) Students cannot wear hats except during non uniform days
  - vi) All students in science, technology, or physical education classes must wear running shoes/closed toe shoes or they may not be able to participate in activities
  - vii) Sandals with or without socks are NOT permitted in any class
  - viii) Students can be out of uniform for scheduled Final Culminating Days as noted on the DSBN School Year Calendar

If you are NOT in uniform during full uniform days you will be asked to change, get pieces from the Main Office, or go home to get uniform pieces.

- c. Spirit Days - non-uniform
  - i) Spirit days are determined in consultation with Student Council, and will be communicated out at a later date

## 7. Daily Schedule

- a. Period 1 8:45am - 10:05am
- b. Period 2 10:10am - 11:25am
- c. Lunch 11:25am - 12:10pm
- d. Period 3 12:10pm - 1:25pm
- e. Period 4 1:30pm - 2:45pm

**8. Multi-Faith Prayer Room**

- a. Our school is proud to offer a Multi-Faith Prayer Room: a shared space for quiet reflection, spiritual practice, and personal grounding. Its door opens off of the cafeteria. Students are welcome to use this space during the school day. If the space is locked, please let the office know.
- b. Last year, our staff and students co-created the following community for the space :
  - i. Use the space with respect.
  - ii. This is a shared space for spiritual and personal reflection - please be mindful of others.
  - iii. Make an effort to pray on time outside of the school day when possible. This helps ensure the space is available to all who need it during school hours.
  - iv. Leave the room as you found it - or better.
  - v. Tidy up your area and return any items you used.
  - vi. No food, drinks, backpacks, or phones.
  - vii. Keep the space clean and free of distractions.
  - viii. No hands-on contact.
  - ix. This space is for individual reflection and peace.
  - x. Support each other. If you see someone being disrespectful, gently remind them to use the space appropriately.

**9. Cell Phones and Vaping/Substance Use– Provincial Code of Conduct**  
**(<https://www.ontario.ca/page/school-rules-provincial-code-conduct>)**

- a. As of June 2024, the Ministry of Education updated the Provincial Code of Conduct to include clear expectations around personal mobile devices.
- b. Students must keep cell phones on silent or turned off and stored out of view during class time unless explicitly permitted by a staff member for educational purposes. These expectations help maintain a focused, respectful learning environment for everyone.
- c. Students cannot possess or use tobacco products, e-cigarettes (vapes), nicotine, cannabis, or other controlled substances at school.
- d. The DSBN Code of Conduct can be found here: [DSBN Code of Conduct](#)

**10. Backpacks & Fire Safety**

- a. For fire safety reasons, backpacks are not permitted in classrooms. Lockers are available to all students for secure storage throughout the day. If a student requires a backpack due to a medical or exceptional circumstance, please contact the main office to coordinate with administration.

11. **Parking Lot & Student Drivers**

To ensure safety and traffic flow, please follow the one-way signs during drop-off and pick-up.

- a. **Front of School:** Enter from **Lake Street** and exit onto **Linwell Road**. Please keep the front roundabout clear for buses.
- b. **Back of School:** Enter from **Linwell Road** and exit onto **Lakeport Road**.
- c. Parking Pass information will be communicated out at a later date for all student drivers

12. **Students with Prevalent Medical Conditions**

- a. Students with medical conditions must complete the appropriate forms and submit to the office.
- b. Forms can be found on the [DSBN website](#).

Enjoy the remaining days of the break!

Mat Miller  
Principal, Eden High School